

Fallsburg Library Board of Trustees Meeting
May 16, 2016

Attendance:

Bernie Deutsch, President	Present
Ronnie Cohen, Financial Officer	Present
Jenny Silverman, Trustee	Present
Sonny Smith, Vice President	Present
Livia Sabourin, Board Secretary	Present
Amanda Ward-Almonte, Trustee	Absent
Sonia Ward, Trustee	Absent
Paula Gray, Director	Present
Kelly Wells, Library Clerk	Present
Paige Bakken, Recording Secretary	Present

Meeting Commenced at 6:03 pm.

The Pledge of Allegiance was recited.

The Board went into Executive Session to discuss real estate matters.

Meeting resumed at 6:40 pm.

Public Comment

N/A

Approval of Minutes

Board member Smith entertained motion to accept the April minutes. Board member Sabourin seconded. All in favor.

Board member Sabourin entertained motion to accept the Strategic Planning minutes. Board member Smith seconded. All in favor.

Financial Report

Catskill Hudson Bank as of 4/29/2016

Checking	\$ 8,362.88
Savings	\$250,743.60
CD	\$101,536.84
CD	\$133,617.80

Board member Silverman entertained motion for the approval of the Financial Report as presented. Board member Smith seconded. All in favor.

Board member Sabourin entertained motion for the approval of the warrants as presented. Board member Smith seconded. All in favor.

Correspondence

Paige Bakken read correspondence from Kelly Wells. (Copy Attached.)

Director's Report

Director Gray read from her Director's Report (copy attached).

Board member Silverman entertained motion to accept the Director's Report. Board member Smith seconded. All in favor.

Principal Clerk Report

Director Gray read from the Principal Clerk Report (copy attached).

Board member Smith entertained motion for the approval of the Principal Clerk Report. Board member Silverman seconded. All in favor.

Board member Cohen entertained motion for the President to sign the Document Destruction Reports. Board member Smith seconded. All in favor.

Old Business

The next Strategic Planning/Visioning Committee meeting will be held on Wednesday, May 25, 2016 at 6:00 pm.

Board member Cohen entertained motion to approve the Survey for Visioning Committee with one minor correction. Board member Silverman seconded. All in favor.

Board member Silverman entertained motion to approve the Personnel Policy. Board member Sabourin seconded. All in favor.

Board member Sabourin entertained motion to approve the Internet Use Policy. Board member Smith seconded. All in favor.

Board member Silverman entertained motion to approve the Children's Internet Use Denial Policy. Board member Cohen seconded. All in favor.

The Dress Code Policy was tabled.

Conflict of Interest Statements were signed and returned by all members present.

The Board was reminded of the following events:

May 19th Legislative Brunch 11 – 12:30. Must RSVP to Pennie or Director
May 25th Public Hearing at 7 pm. Trustee meeting immediately following for final adoption of the budget to go to vote.
June 7, 2016 Annual Election

New Business

Board member Smith entertained motion to hire Amanda Letohic as a full time Library Clerk. Board member Salovin seconded. All in Favor.

Board member Cohen entertained motion to approve the Long Range Plan FY 2016 – FY2018. Board member Sabourin seconded. All in favor.

Board member Smith entertained motion to appoint Kelly Wells as the Provisional Library Director. Board member Sabourin seconded. All in Favor.

Board member Sabourin entertained motion to hire Bedik Communication to install the new phone system. Board member Smith seconded. All in Favor.

Committee Reports

N/A

Board member Cohen expressed concern that the programs need to start on time and suggested that a donation for each program be made payable to the Friends of the Library. Discussion ensued.

Board member Cohen entertained motion to adjourn at 7:43 pm. Board member Sabourin seconded. All in favor.