

Fallsburg Library Trustee Monthly Meeting
February 1, 2023
*Meeting held at Fallsburg Library *

Attendance:

Laurie Burke-Deutsch, President	Present
Ronnie Cohen, Financial Officer	Present
Renee Kates, Trustee	Present
Annette Conklin, Trustee	Present
Judith Merone, Trustee	Present
David Lawrence	Absent
Amanda Letohic, staff	Present

Meeting Commenced at 5:12 PM

Public Comment

None

Correspondence

None

Approval of Minutes

- **December 28, 2022-Regular Meeting Minutes-** Board member Ronnie Cohen moved and board member Renee Kates seconded a motion to approve the regular meeting minutes as presented. All in favor.

Financial Report

As of December 31, 2022 Catskill Hudson Bank Statement:

Summary of Account:

Checking	\$ 28,786.66
Money Market	\$ 525,227.47
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	\$ 554,014.13

The following deposits were made to the money market account during this statement period:

12/27/2022	\$25.60
12/31/2022	\$133.80 *interest paid*

As of December 31, 2022 North East Community Bank Statement:

Interest account	\$766,507.36
Total Interest Earned as of 12/31/2022	\$5,195.82

Board member Ronnie Cohen moved and board member Renee Kates seconded a motion to approve the Financial Report as presented. All in favor.

Approval of Warrants

January 13, 2023 in the amount of \$7,538.91.

Board member Ronnie Cohen moved and board member Renee Kates seconded the motion to approve the warrant as presented. All in favor.

January 27, 2023 in the amount of \$2,483.54.

Board member Ronnie Cohen moved and board member Renee Kates seconded the motion to approve the warrant as presented. All in favor.

Old Business

No old business

New Business

Director Search- No change this month.

Committee Reports

Budget- Ronnie Cohen
N/A

Building/Grounds- Renee Kates.
N/A

Personnel- Judith Merone and David Lawrence
President Laurie Burke-Deutsch called an executive session at 5:20pm. Executive session was ended at 5:46 pm.

Adjournment

Board member Ronnie Cohen moved and board member Renee Kates seconded the motion to adjourn the meeting at 5:47 PM. All in favor.

Fallsburg Library Trustee Monthly Meeting
Agenda
February 1, 2023

- Pledge
- Public Comment
- Correspondence
- Approval of Minutes
 - December 28, 2022 – Regular Meeting Minutes
- Financial Report
- Approval of Warrant(s)
 - January 13, 2023
 - January 27, 2023
- Old Business
- New Business
 - Director Search
 - Amanda's Report
- Committee Reports
 - Budget
 - Building/Grounds
 - Personnel
- Adjournment

Board of Trustees Meeting
February 1, 2023
Financial Report

As of the December 31, 2022 Catskill Hudson Bank Statement:

Summary of Account:

Checking	\$	28,786.66
Money Market		525,227.47
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	\$	554,014.13

The following deposits were made to the money market account during this statement period:

12/27/2022	\$25.60
12/31/2022	\$133.80 *interest paid*

As of September 30, 2022 North East Community Bank Statement:

Summary of Account:

Interest Bearing Account	\$	766,507.36
Total interest earned as of 12/31/2022	\$	5,195.82

Fallsburg Library
Transactions by Account
As of January 13, 2023

Accounts Payable	Type	Date	Name	Memo	Clr	Split	Amount	Balance
	Bill	01/13/2023	AIR Rent Property Group LLC			453 Rent	3,400.00	3,400.00
	Bill	01/13/2023	Charter Communications			456 Internet Service	119.99	3,519.99
	Bill	01/13/2023	Coast to Coast Solutions			479 Programming	1,271.45	4,791.44
	Bill	01/13/2023	Delage Landen Financial Services			200 Equipment	88.35	4,879.79
	Bill	01/13/2023	fox Ledge, Inc			451 Custodial Supplies	9.85	4,889.64
	Bill	01/13/2023	Kanopy, INC.			415 e-content	10.00	4,899.64
	Bill	01/13/2023	MidAmerica Books			410 Books	365.15	5,264.79
	Bill	01/13/2023	Modern Marketing			479 Programming	491.19	5,755.98
	Bill	01/13/2023	MVP Health Care Inc			P9060.800 Health Insurance	978.27	6,734.25
	Bill	01/13/2023	NVSEG			450 Utilities-Electric, Propane	108.26	6,842.51
	Bill	01/13/2023	PN Fire & Burglar Alarm Co. Inc			469 Oper. & Mant. Exp-Sec sys	366.00	7,208.51
	Bill	01/13/2023	United Healthcare			P9060.800 Health Insurance	289.50	7,498.01
	Bill	01/13/2023	United Healthcare prescription			P9060.800 Health Insurance	40.90	7,538.91
Total Accounts Payable							7,538.91	7,538.91
TOTAL							<u>7,538.91</u>	<u>7,538.91</u>

11:31 AM
01/27/23
Accrual Basis

Fallsburg Library Transactions by Account

As of January 27, 2023

Accounts Payable	Type	Date	Nu	Name	Mem/Class	Cir	Split	Amount	Balance
	Bill	01/27/2023		Amazon Capital Service			411 DVDs 430 Library Supplies	209.70	209.70
	Bill	01/27/2023		Baker & Taylor Inc / Entertainment			410 Books	616.80	826.50
	Bill	01/27/2023		Card Member Service			435 Meals/Travel	59.95	886.45
	Bill	01/27/2023		Greenwald-Doherty LLP			437 Professional Fees	1,169.00	2,055.45
	Bill	01/27/2023		Ramapo Catskill Library System			415 e-content	360.00	2,415.45
	Bill	01/27/2023		Town of Fallsburg			431 telephone	68.09	2,483.54
Total Accounts Payable								<u>2,483.54</u>	<u>2,483.54</u>
TOTAL								<u><u>2,483.54</u></u>	<u><u>2,483.54</u></u>

Amanda's Report

January 2023

It's time for the annual report and I'll be heading to RCLS on February 9th for an annual report workshop as Kelly helped me last year with it and this will be the first year I do it on my own. We have been slow in the library this month so Virginia and Theresa will be able to handle it on their own for the day. We're going to start weeding the junior nonfiction upstairs because it's getting a bit crowded up there. We've also been going through our DVDs and weeding because we're running out of space for new ones. I'm getting started with prepping for summer reading within the next month or two. I'm planning to have in person programs if people are interested in coming. The summer reading theme this year is "All Together Now". Super broad and simple to base programs on.